

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Leslie Manning  
**direct line** 0300 300 5132  
**date** 2 December 2010

## **NOTICE OF MEETING**

### **CUSTOMER AND CENTRAL SERVICES OVERVIEW & SCRUTINY COMMITTEE**

Date & Time

**Monday, 13 December 2010 10.00 a.m.**

Venue at

**Room 15, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the CUSTOMER AND CENTRAL SERVICES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs J G Jamieson (Chairman), D J Hopkin (Vice-Chairman), J A E Clarke, P A Duckett, A Fahn, M Gibson, R W Johnstone, D Jones and Ms J Nunn

[Named Substitutes:

Cllrs: A R Bastable, L Birt, A D Brown, P Snelling and J N Young]

All other Members of the Council - on request

**NOTE: PLEASE BRING YOUR COPY OF THE EXECUTIVE  
AGENDA FOR THE MEETING HELD ON 7 DECEMBER 2010**

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS  
MEETING***

# AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive apologies for absence and notification of substitute Members.

2. **MINUTES**

To approve as a correct record the Minutes of the meeting of the Customer and Central Services Overview and Scrutiny Committee held on 15 November 2010 (copy to follow).

3. **MEMBERS' INTERESTS**

To receive from Members any declarations and the nature thereof in relation to:-

- (a) personal interests in any agenda item;
- (b) personal and prejudicial interests in any agenda item;
- (c) any political whip in relation to any agenda item.

4. **CHAIRMAN'S ANNOUNCEMENTS AND COMMUNICATIONS**

To receive any announcements from the Chairman and any matters of communication.

5. **PETITIONS**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **QUESTIONS, STATEMENTS OR DEPUTATIONS**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

7. **CALL-IN**

To consider any decision of the Executive referred to the Committee for review in accordance with Procedure Rule 10 of Part D2 of the Constitution.

8. **REQUESTED ITEMS**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

<b>Reports</b>
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<b>Item</b>	<b>Subject</b>	<b>Page Nos.</b>
9	<p><b>Portfolio Holders' Updates</b></p> <p>To receive brief verbal updates from the Portfolio Holders for Policy and Performance, Finance, Governance and People and Customers, Systems and Assets.</p>	
10	<p><b>Quarter 2 Performance Monitoring</b></p> <p>To consider performance monitoring information for the second quarter of 2010/11.</p>	+ To Follow
11	<p><b>Budget Management Report Quarter ended 30 September 2010 for Office of the Chief Executive</b></p> <p>To consider a report which sets out the financial position to the end of September 2010 (Quarter 2) and the latest forecast position for the Office of the Chief Executive.</p>	* 5 - 22
12	<p><b>Budget Management Report Quarter ended 30 September 2010 for Customer and Shared Services</b></p> <p>To consider a report which sets out the financial position to the end of September 2010 (Quarter 2) and the latest forecast position for the Customer and Shared Services Directorate.</p>	* 23 - 44
13	<p><b>Budget Strategy Update</b></p> <p>To consider an update on the Council's budget strategy.</p> <p><b>Note: Please bring your copy of the Executive agenda for the meeting held on 7 December 2010 as you will need to refer to it when considering this item.</b></p>	
14	<p><b>Base Budget Build and Savings Proposals</b></p> <p>To consider a report on the outcome of the work to review Central Bedfordshire's Base Budget, an outline of the Customer and Shared Services Directorate's and Office of the Chief Executive's activities and savings proposals for 2011/12.</p>	* 45 - 58
15	<p><b>Treasury Management Strategy</b></p> <p>To consider the Council's Treasury Management Strategy.</p>	+ To Follow

To consider the Committee's current work programme and the latest Executive Forward Plan.